

## Services

Tuesday, 15 May 2007

Last Updated Wednesday, 13 June 2007

**Mailbox Services in Miami and Costa Rica** This service allows the client to have a physical address and a P.O. Box in Miami Florida, USA. With a physical address you can receive any delivery which requires a signature including FedEx, UPS, and commercial package deliveries. The P.O. Box allows you to receive all standard types of mail and packages including magazines, letters, and packages sent via the United States Postal Service. We handle Customs, and provide you with complete documentation. **USPS Remail Program** We can send your letters via United States Postal Service for a small fee over USPS rates. Every week we send bundles of mail that are not time sensitive back to the United States to be sent through the Post Office. This service can be used for ALL USPS services including Priority, Delivery Confirmation, Certified and International. **Couriers** All of the major courier companies are available to the client through MBE including Fedex, UPS, and TNT. This allows our clients to send documents and items worldwide at competitive rates. We also offer local courier delivery to all of Costa Rica.

**Packaging Services** MBE can help prepare your items for shipping. We offer packing materials such as boxes, bubble wrap, packing peanuts and tape to help the customer ensure that their items will arrive safely and intact at their final destination. Our staff is trained in packaging and can help you with the process by choosing the packing materials which best suit your shipment in order to save you time and money. **Office Services** We offer a variety of office services including copies, laminating, binding, collating and faxes. We also have office supplies available for purchase.